

**BURBANK UNIFIED SCHOOL DISTRICT**

**RULES AND REGULATIONS FOR IMPLEMENTATION OF  
ADULT SCHOOL CERTIFICATED HOURLY SALARY SCHEDULE**

July 1, 2015

1. Employees whose effective date of employment is on or after July 1, 1992 shall be granted a maximum amount of previous teaching credit, or credit for outside experience related to the assignment, of two (2) years.
2. Adult school teachers who have taught 54 hours or more during the preceding school year will advance one step on the schedule.
3. Employees who have served in the Burbank Adult School and who have resigned or been laid off and then are reemployed, shall have their salary schedule placement reflect service for which they had been previously credited.