

**BURBANK UNIFIED SCHOOL DISTRICT
EXAMPLES OF ELEMENTARY SCHEDULE OPTIONS**

The following schedules are examples of minimum and shortened schedules within the required minutes designated below. At the elementary level shortened days are used for Tuesdays, Open House, Back to School, and at the end of the first semester. Minimum days are used for parent conferences and the last day of school.

Grades 1-2 Shortened Days	
Grades 1 – 2 (Divided Opening)	Grades 1 – 2 (Non Divided Opening)
230 Instructional minutes 15 minute recess 43 minute lunch	270 Instructional minutes 10 minute recess (first recess) 43 minute lunch 10 minute recess (second recess) - optional

Grades 1-2 Minimum Days Grades 1 – 2 (Divided Opening and Non-Divided Opening)	
Last Day of School	Parent Conference Days
230 Instructional minutes 10 minute recess 25 minute lunch	230 Instructional minutes 20 minute recess 43 minute lunch

Grades 3, 4 and 5		
There shall be no fewer than 54,410 instructional minutes per student. A regular instructional day shall be 317 minutes, a shortened instructional day shall be 270 minutes, and a minimum instructional day shall be 240 minutes.		
Shortened Days	Minimum Days	
	Last Day of School	Parent Conferences
270 Instructional Minutes 20 minute recess 43 minute lunch	240 Instructional Minutes 10 minute recess 25 minute lunch	240 Instructional Minutes 20 minute recess 43 minute lunch

Elementary School Schedule Options

The School Site Council shall, by May 1st of each year, determine the school schedule preference for the following school year from the following list of two options subject to the following conditions:

a) schools that operate under Option 1 of Exhibit K-1 may select Option 2 of Exhibit K-1 and retain for one (1) year the right to return to Option 1 of Exhibit K-1 for the subsequent school year, or b) schools that operate under Option 2 of Exhibit K-1 may not select Option 1 of Exhibit K-1 without the prior approval of the Board of Education.

Option 1: Divided Opening in Grades 1-2

There shall be no fewer than 48,264 instructional minutes per student and no fewer than 55,914 total teacher contact minutes encompassing both early and late student groups. A regular instructional day shall be 282 minutes.

Option 2: No Divided Opening in Grades 1 -2

There shall be no fewer than 51,060 instructional minutes per student. A regular instructional day shall be 292 minutes, a shortened instructional day shall be 270 minutes, and a minimum instructional day shall be 230 minutes. If a school has a grade 2/3, grade 2 students shall have the same instructional minutes as other grade 2 students.